

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

MINUTES OF THE REMOTE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 11th NOVEMBER AT 6:30PM

Start: 6:30PM
Finish: 7.30PM

Councillors present:	Miah, Owen, Clough, Goode, Simpson, Williams and Winnard
Councillors in attendance not a member of this committee:	None
In attendance:	Ruth Batterley, Town Clerk
Members of the public:	None

2021/74 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

Resolved to approve the reasons for absence for Councillor Brazendale.

2021/75 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

There were none.

2021/76 To confirm as a correct record the minutes of the meeting held on Wednesday 14th October 2020

Resolved to confirm as a correct record the minutes of the meeting held on 14th October 2020.

2021/77 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

There were no members of the public present.

2021/78 Grit bins

- a) To review the risk assessment for the grit bins. **Resolved** to approve the risk assessment for the grit bins.

- b) **To consider installing a further five grit bins at the cost of £100 per bin, sited and filled. Resolved** that subject to CBMDC criteria, grit bins be installed by Bradford Council in the following locations: Top of Coppy Close, Cottingley, Saltaire Road near Otley junction, Eldwick, Glen Road, Saltaire junction, Eldwick, Myrtle Park, steep slope above Beech Street towards Myrtle Court, Myrtle Park, steep slope towards Cenotaph.
- c) **To refill three grit bins at the cost of £50 per bin. Resolved** that the following three bins be refilled at the cost of £50 per bin: Canary Drive, Gilstead, Crossley View, Oakfield Avenue, Gilstead, Pinedale, Oakwood Drive
- d) **To delegate to the clerk the refill of bins as needed over the Winter months at the cost of £50 per bin. Resolved** to delegate to the clerk the refill of bins as needed over the Winter months for the cost of £50 per bin.

2021/79 Financial Regulations

- a) **To consider the review of the Financial Regulations with any recommendation to the full council as necessary**

Amendments were suggested. Subject to the amendments **resolved** to recommend the revised financial regulations to the full council for its approval.

2021/80 Website and manual

- a) **To consider updates by Digital Nomads to the Town Council website and amendments to the instruction manual for the cost of £467, plus VAT**

Resolved to approve updates to the website and amendments to the instruction manual for the cost of £467, plus VAT.

2021/81 Emergency Support subcommittee

- a) **To appoint new members to this group**

Resolved that this item be tabled at a full council meeting agenda.

2021/82 Finance

- a) **To receive the signed bank statements and reconciliations for October**
- b) **To minute balances**

- a) **Resolved** to approve the signed bank statements and reconciliations.
- b) **Resolved** that the balances be minuted as **Resolved** that the T2 account has a balance of £145,292, the savings account a balance of £252.32, CCLA a balance of £138,000 and the Multipay card £0.

2021/83 To review risk, identifying any new or unacceptable levels of risk to the Town Council

It was noted that both public toilets are shut and this is a reputational risk to the council.

2021/84 Extraordinary Meeting of the Finance and General Purposes Committee

Resolved That the meeting be held on Tuesday 17th November at 4:30pm.

2021/85 To resolve that members of the press and public be excluded from items 2021/86 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (Consideration of allotment issue)

Resolved to exclude the press and public due to consideration of a confidential allotment matter.

2021/86 Allotment issue

- a) To receive information on a confidential allotment matter

The confidential matter was discussed and next steps identified.

2021/87 Next Meeting of the Finance and General Purposes Committee

To note the date for the next Finance and General Purposes Committee meeting as being Wednesday 9th December 2020.